



## **Roofing Various (Roof Vent)**

### **Description**

This guideline is used when installing a roof vent on a residential property.

To apply, use the "Roofing Various - Residential" application on the CSS portal. Select the "Roof Vent" option for type of work.

### **Who Can Apply**

Roofing Contractor (CCC) or Owner/Builder.

### **Required Documents – always required**

- Roof Data Sheet

### **Conditional Documents – may be required, subject to the details of the parcel and the scope of work**

- Notice of Commencement
- FEMA Packet and/or Elevation Certificate

### **Owner/Builder Documents**

- Owner/Builder Affidavit

### **Private Provider Documents**

- Notice to Building Official of Use of Private Provider
- Private Provider List of Building Inspections, if using plans review
- Private Provider Plan Compliance Affidavit, if using plans review

### **Review**

- Building, if applicable
- Floodplain, if applicable

### **Inspections**

- Notice of Commencement, if applicable
- Roof Final
- Debris, if using private provider
- Private Provider Compliance Report, if using private provider



## **Additional Notes**

If powered by electrical, a separate electrical (miscellaneous) permit is required.