



Roofing Various (Roof Vent)

Description

This guideline is used when installing a roof vent on a residential property.

To apply, use the “Roofing Various - Residential” application on the CSS portal. Select the “Roof Vent” option for type of work.

Who Can Apply

Roofing Contractor (CCC) or Owner/Builder.

Required Documents – always required

- Roof Data Sheet

Conditional Documents – may be required, subject to the details of the parcel and the scope of work

- Notice of Commencement
- FEMA Packet and/or Elevation Certificate

Owner/Builder Documents

- Owner/Builder Affidavit

Private Provider Documents

- Notice to Building Official of Use of Private Provider
- Private Provider List of Building Inspections, if using plans review
- Private Provider Plan Compliance Affidavit, if using plans review

Review

- Building, if applicable
- Floodplain, if applicable

Inspections

- Notice of Commencement, if applicable
- Roof Final
- Debris, if using private provider
- Private Provider Compliance Report, if using private provider



Additional Notes

If powered by electrical, a separate electrical (miscellaneous) permit is required.